



Republic of the Philippines  
**Department of Education**  
REGION X  
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

8 April 2024

OFFICE MEMORANDUM  
No. 56 s.2024

TO: OIC-Chief, Curriculum Implementation Division  
Concerned CID Personnel

**PARTICIPATION OF DEPED FIELD PERSONNEL IN THE NATIONAL MARKET SCOPING ACTIVITY FOR SUPPLEMENTARY LEARNING RESOURCES (SLRs)**

1. Pursuant to **Memorandum DM-CT-2024-084** titled **Participation of DepEd Field Personnel in the National Market Scoping Activity for Supplementary Learning Resources (SLRs)**, the following Curriculum Implementation Division Personnel are directed to attend the activity on April 24 to 27, 2024, at the National Capital Region.

Rochelle A. Luzano, Chairman – SDO, SLR Committee  
Helen R. Lucman, Regular Member – SDO, SLR Committee  
Jerly H. Eluna, Regular Member – SDO, SLR Committee  
Ray O. Maghuyop, Regular Member – SDO, SLR Committee

2. Board and lodging will be charged against BLR funds while travel expenses to local funds, subject to the usual government accounting and auditing rules and regulations upon submission of required documents.

3. Service credits or compensatory time-off (CTO) shall be granted for working days that will fall on holidays or weekends in accordance with the CSC and DBM Joint Circular No. 2, s. 2004.

4. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment is accorded to all personnel regardless of age, gender and sexual orientation, disability, religion, and ethnicity.

5. Immediate compliance with this Memorandum is desired.

**ROY ANGELO E. GAZO**  
Schools Division Superintendent



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Encl.: As stated  
To be indicated in the Perpetual Index  
under the following subjects:

SUPPLEMENTARY LEARNING RESOURCES    MARKET SCOOPING

RAL-/OM- participation of DepEd field personnel in the national market scoping activity for supplementary learning resources (SLRs)  
April 5, 2024



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Republic of the Philippines  
**Department of Education**  
OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

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**MEMORANDUM**  
**DM-CT-2024-084**

**TO :** REGIONAL DIRECTORS  
SCHOOLS DIVISION SUPERINTENDENTS

**ATTENTION :** CURRICULUM AND LEARNING MANAGEMENT DIVISION  
(CLMD) CHIEFS  
REGIONAL OFFICE LEARNING RESOURCE SUPERVISORS  
CURRICULUM IMPLEMENTATION DIVISION (CID) CHIEFS  
SCHOOLS DIVISION OFFICE LEARNING RESOURCE  
SUPERVISORS

**FROM :**   
GINA O. GONONG  
Undersecretary for Curriculum and Teaching

**SUBJECT :** PARTICIPATION OF DEPED FIELD PERSONNEL IN THE  
NATIONAL MARKET SCOPING ACTIVITY FOR  
SUPPLEMENTARY LEARNING RESOURCES (SLRs)

**DATE :** April 2, 2024

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The National Book Development Board (NBDB), an attached agency of the Department of Education (DepEd), will hold the 2nd Philippine Book Festival (PBF) from April 25 to 28, 2024 at the World Trade Center, Pasay City. The PBF offers a variety of programs related to education, entertainment, and tourism through a series of workshops, engaging exhibits, storytelling, and other activities made for the public.

Consequently, this activity will also serve as the venue for identifying book titles for school libraries and library hubs. As such, DepEd, through the Bureau of Learning Resources (BLR), will conduct the adjoining activity titled "**National Market Scoping for Supplementary Learning Resources (SLRs) for School Libraries and Library Hubs**" from **April 24 to 27, 2024** at a venue within the National Capital Region (NCR).

Relative to this, kindly identify the following composition of attendees from your region:

1. From the Regional Offices (ROs), preferably the RO LR Supervisor and librarian; and
2. From the Schools Division Offices (SDOs), preferably the members of the SLR committee such as but not limited to SDO LR Supervisor, SDO librarian, and Learning Area Supervisors. Kindly refer to Enclosure 1 for the list of regions and SDOs to be involved in this activity and the number of expected participants.

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1/F Bonifacio Building, DepED Complex, Meralco Avenue, Pasig City, Philippines  
Direct Line: (632) 8633-7202/8687-4146 Fax: (632) 8631-5057  
E-mail: [ouct@deped.gov.ph](mailto:ouct@deped.gov.ph)

The said personnel will be oriented on the major provisions of DepEd Order No. 24, s. 2023 or the *Guidelines on the Provision of Supplementary Learning Resources for Public School Libraries and Library Hubs*. This activity is essential to the above-identified participants as they will be the ones who shall carry out activities required for the identification and procurement of SLRs in line with the funds to be downloaded by the Central Office (CO) in the SLR procurement. Likewise, they shall conduct scoping during the first and second days of the PBF, which will be exclusive to institutional buyers such as the DepEd.

Attached also as Enclosure 2 is the indicative program of activities for your reference.

Board and lodging of identified personnel shall be charged against BLR funds, while travel expenses are to be charged against local funds subject to the usual government accounting and auditing rules and regulations. Further, it is also requested that Compensatory Time-Off (CTO) or leave credit, whichever is applicable, be given to personnel attending activities that fall on weekends and holidays.

Please be informed that the **first meal** is lunch for **Day 1 (April 24)** and the **last meal** is P.M. snack for **Day 4 (April 27)**.

For any query or clarification, please contact **Mr. Robert P. Martin**, Senior Education Program Specialist, of the BLR-Quality Assurance Division at telephone number (02) 8634-1054 and email address [blr.lrqad@deped.gov.ph](mailto:blr.lrqad@deped.gov.ph).

For your information and guidance.

*Attached: as stated*

Copy-furnished:

**ATTY. REVSEE A. ESCOBEDO**  
Undersecretary for Operations

**NATIONAL MARKET SCOPING ACTIVITY FOR SUPPLEMENTARY LEARNING RESOURCES (SLRs) FOR SCHOOL LIBRARIES AND LIBRARY HUBS**  
 April 24 to 27, 2024, World Trade Center, Pasay City  
*Indicative Program of Activities*

Time	Day 1 Wednesday (April 24, 2024)	Day 2 Thursday (April 25, 2024)	Day 3 Friday (April 26, 2024)	Day 4 Saturday (April 27, 2024)	
8:00 to 8:30 am	Arrival/ Registration of Participants	<ul style="list-style-type: none"> <li>• Assembly Time</li> <li>• Reminders</li> </ul>	<ul style="list-style-type: none"> <li>• Assembly Time</li> <li>• Reminders</li> </ul>	Management of Learning	
8:31 to 10:00 am		Workshop 1 (Day 1) Actual Market Scoping at the Philippine Book Festival	Workshop 1 (Day 2) Actual Market Scoping at the Philippine Book Festival	Plenary Session 5 <i>Discussion on the Mechanics on How to Accomplish the Pre-Priority List and Activity Review Matrix</i>	
10:01 to 10:15 am				Breakout Session 1 <i>Concurrence on the Results of the Market Scoping Activity and Preparation of the Pre-Priority List</i>	
10:16 to 11:00 am				Health Break	
11:01 to 12:00 nn				Breakout Session 2 <i>Finalization of the Pre-Priority List</i>	
12:00 to 1:00 pm		Lunch Break			Workshop 2 <i>Accomplishment of the Activity Review Matrix</i>
1:01 to 1:30 pm		Lunch Break			Submission of Outputs
1:31 to 2:00 pm	<b>Opening Program</b> <ul style="list-style-type: none"> <li>• Philippine National Anthem</li> <li>• Prayer</li> <li>• DepEd Quality Policy Statement</li> <li>• Introduction of Participants</li> <li>• Welcome Message</li> <li>• Statement of Purpose</li> <li>• House Rules</li> </ul>	Continuation of Workshop 1	Continuation of Workshop 1	Home Sweet Home	
2:01 to 3:00 pm	<b>Plenary Session 1</b> <i>Background Information on the SLR Policy</i>  <b>Plenary Session 2</b> <i>Mechanics on the Conduct of Market Scoping at the Philippine Book Festival (PBF)</i>				
3:01 to 3:15 pm	Health Break				
3:15 - 4:00 pm	<b>Plenary Session 3</b> <i>Discussion on How to Accomplish the Scoping Tool</i>	Continuation of Workshop 1	Continuation of Workshop 1		
4:01 to 5:00 pm	<b>Plenary Session 4</b> <i>Do's and Don'ts during the Market Scoping Activity</i>  Oath of Accountability  Reminders	Going back to the hotel	Going back to the hotel		
6:00 to 8:00 pm	Dinner				

[UPDATED] Enclosure 1: List of No. of Participants per Region and SDO

REGION	No. of Participants	SCHOOLS DIVISION OFFICE (SDO)	No. of Participants
Region I	1	Alaminos City	3
		Dagupan City	3
		Ilocos Norte	3
		Pangasinan I	3
		Pangasinan II	3
Region II	1	Batanes	3
		Cagayan	4
		Cauayan City	3
		City of Ilagan	3
		Isabela	4
		Nueva Vizcaya	3
		Quirino	4
		Santiago City	3
		Tuguegarao City	3
Region III	1	Angeles City	3
		Aurora	3
		Bataan	3
		Bulacan	4
		Cabanatuan City	3
		City of San Jose	3
		Gapan City	3
		Malolos City	4
		Meycauayan City	4
		Nueva Ecija	3
		Pampanga	4
		San Fernando City	3
		San Jose Del Monte City	3
		Science City of Muñoz	3
		Tarlac Province	4
		Zambales	3
Region IV-A	1	Antipolo City	4
		Batangas Province	4
		Batangas City	4
		Binan City	3
		Calamba City	4
		Cavite Province	4
		Cavite City	3
		Laguna Province	4
		Lipa City	3
		Lucena City	3
Quezon	4		

		Rizal	3
		San Pablo City	3
		Sta. Rosa City	3
		Sto. Tomas	3
		Tanauan City	3
Region IV-B	1	Calapan City	4
		Marinduque	4
		Occidental Mindoro	4
		Oriental Mindoro	4
		Palawan	4
		Puerto Princesa City	3
		Romblon	3
Region V	1	Camarines Norte	3
		Camarines Sur	4
		Catanduanes	3
		Iriga City	3
		Legaspi City	3
		Masbate Province	4
		Masbate City	3
		Naga City	4
		Sorsogon Province	4
		Sorsogon City	3
		Tabaco City	3
Region VI	1	Aklan	3
		Antique	3
		Bacolod City	3
		Bago City	3
		Cadiz City	4
		Capiz	3
		Escalante City	3
		Guimaras	3
		Iloilo Province	3
		Iloilo City	3
		Kabankalan City	3
		La Carlota City	3
		Roxas City	4
		Sagay City	3
		San Carlos City	3
		Silay City	3
		Region VII	1
Bogo City	3		
Bohol	4		
Cebu Province	4		
Cebu City	4		

		Danao City	3
		Dumaguete City	3
		Lapu-Lapu City	4
		Negros Oriental	3
		Tagbilaran City	4
		Tanjay City	3
		Toledo City	3
Region VIII	1	Biliran	3
		Eastern Samar	3
		Leyte	4
		Northern Samar	3
		Ormoc City	3
		Samar (Western Samar)	4
		Southern Leyte	3
		Tacloban City	3
Region IX	1	Dipolog City	3
		Zamboanga City	3
Region X	1	Bukidnon	4
		Cagayan de Oro City	4
		Camiguin	3
		El Salvador City	3
		Gingoog City	3
		Iligan City	4
		Lanao del Norte	3
		Malaybalay City	3
		Misamis Occidental	4
		Misamis Oriental	4
		Oroquieta City	4
		Ozamiz City	3
		Tangub City	3
		Valencia City	3
		Region XI	1
Davao del Norte	4		
Mati City	3		
Panabo City	3		
General Santos City	3		
Region XII	1	Kidapawan City	3
		Koronadal City	3
		Cotabato Province	3
		Sarangani	3
		South Cotabato	3
		Sultan Kudarat	3
		Tacurong City	3
CARAGA	1	Agusan Del Norte	3



		Bayugan City	3
		Dinagat Island	3
		Surigao del Norte	4
		Surigao del Sur	4
CAR	1	Abra	3
		Apayao	3
		Baguio City	4
		Benguet	3
		Ifugao	4
		Mt. Province	3
NCR	1	City of San Juan	4
		Makati City	4
		Malabon City	4
		Mandaluyong City	4
		Manila	4
		Marikina City	4
		Muntinlupa City	4
		Navotas	4
		Pasay City	4
		Pasig City	4
		Quezon City	4
		Taguig City and Pateros	4
		Valenzuela City	4